



Kerala State Bharat Scouts & Guides

State Headquarters, Vikasbhavan (po)

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E-TENDER- NOTICE

1	E Tender No	G-1192/2025/KSBSG
2	Name of Work	Printing and supply of Scout- Guide Log Books for the year 2025
3	Estimate Amount	INR. 90,00,000/-
4	Tender fee	INR. 13,500 + 18% GST = 15,930/-
5	EMD	INR. 50,000/-
6	Period of completion	2 month
7	Tender Documents	Tender Notice, BOQ, Agreement, Terms & Conditions, E- Tender instructions
8	Date up to which the rates are to be firm	6 Months from the date of opening of tender
8	Last date & Time for submission by online	10-09-2025, 6.55 PM
9	Date & Time of Opening of Tender	12-09-2025, 02.00 PM
10	(i) No of Cub Log Books to be printed (Pages : 72 + Cover)	2700 Nos (Approximate)
	(ii) No of Bul Bul Log Books to be printed (Pages : 72 + Cover)	4500 Nos (Approximate)
	(iii) No of Pravesh to Dwitiya Sopan- Scout - Log Books to be printed (Pages : 126 + Cover)	15000 Nos (Approximate)
	(iv) No of Pravesh to Dwitiya Sopan- Guides- Log Books to be printed (Pages : 124 + Cover)	21000 Nos (Approximate)
	(v) No of Tritiya Sopan to Rajyapuraskar - Scout - Log Books to be printed (Pages : 142 + Cover)	10000 Nos (Approximate)
	(vi) No of Tritiya Sopan to Rajyapuraskar - Guide- Log Books to be printed (Pages : 140 + Cover)	17500 Nos (Approximate)
	(vii) No of Pravesh to Nipun Log Books- Rover - Ranger to be printed (Pages : 86 + Cover)	3700 Nos (Approximate)

11	Minimum Paper quality of inner pagers (common for above types of Books)	A grade Map litho 70 gsm
12	Minimum Paper quality of Cover pagers (common for above types of Books)	Art Card- Multi color- Glossy Lamination- perfect binding, 220 Gsm (Layout of cover Pages should be done by the printer)
13	Size of Books	A4 (Height: 28cm , width 21cm)

GENERAL CONDITIONS

The State Headquarters of Kerala State Bharat Scouts & Guides invited the E- tenders from the reputed Printing firms for the printing & supply of **Scout-Guide Log Books** for the year 2025, as per the terms and conditions detailed below;

1. The work includes **Scout-Guide Log Books and supply to the Educational District level offices** (42 Nos) of the Kerala State Bharat Scouts & Guides situated in the different parts of the State, as per the direction of the State Secretary, KSBSG in the stipulated time.
2. Tender documents, tender schedules, details of fees etc are detailed above and may be downloaded free of cost from the website of E-Procurement (e-GP), Government of Kerala (www.etneders.gov.kerala.gov.in).
3. All tender documents are to be submitted **online only through the E Tender website** of Govt. of Kerala (www.etneders.gov.kerala.gov.in) and in the designated cover/envelop on the e-GP website. The tenders shall be accepted only through online mode in the e-GP website and no manual submission of the same shall be entertained.
4. Late tenders will not be accepted at any reason.
5. The tenders without sufficient details (rate quoted, complete address with phone & Email) will not be accepted.
6. The following documents are to be uploaded with the e- Tender
 - a. Copy of License
 - b. Copy of GST Certificate
 - c. Copy of the PAN Card of the Bidder/ firm.
 - d. Item wise BOQ
 - e. Copy of Udyog Aadhaar
 - f. Details of major works done by the firm during the year 2025-25
7. The **Tender fee** and **EMD should be paid by online** at time of the submission of the E-Tender. The tenders without the payment of Tender fee and EMD. No exemption is allowed in Tender Fee & EMD.
8. The bids shall be opened at the State Headquarters of the Kerala State Bharat Scouts & Guides in the presence of the Bidders/ their representatives who wish to attend the same in the above address.
9. If the tender opening date happens to be on a holiday/ non working day due to any reason, the tender opening process will be done on the next working date at the same time & place.
10. The Kerala State Bharat Scouts & Guides will not be responsible for any errors and missing committed by the bidder during the submission of the e-tender.
11. The successful bidder shall execute an agreement for the due fulfillment of work within a specified period.

12. In the case of were a successful bidder, after having made partial supplies, fails to fulfill the contract in full, all or any of the materials not supplied at the discretion of the State Secretary, KSBSG, be printed/ supplied by means of another tender/ quotation or by negotiation from the next higher bidder and loss if any caused to the KSBSG shall be recovered from the defaulting bidder.
13. The rate quoted should be inclusive of all expenses like cost of the materials, transportation, wages, duties & taxes etc.
14. **Per copy rate should be quoted** by the bidder. The quoted **total figures** only should be considered for finding the L1 and L2. The **lowest rate quoted bidders (L1 & L2) will be invited for negotiation** after the opening the tender. After that, the contract will be finalized to the bidder who admitted the lowest rate in the negotiation.
15. pdf files of inner pages will be provided by the office of KSBSG and the layout of cover pages (Multi color) should be done by the printer as per the directions of the KSBSG.
16. The **final printing should be made only after issue of the Work Order and the approval of the first copy/** Sample of the Log Books.
17. **The printed Log Books should be delivered at the District offices of the Kerala State Bharat Scouts & Guides (Educational Dist- 42 Nos) situated different parts of the State.**
18. The payment will be made only after the successful supply of materials as said above and the receipt of acknowledgement slips from the District Secretaries of KSBSG.
19. No representation for the enhancement of the rates once accepted will be considered at any circumstances.
20. In the cases of any disputes arises in connection with the contract, agreement, all illegal proceedings related to the proceedings relating to the matter shall be instituted in any Court in Kerala.
21. Any attempt on the part of the bidder or their agent to influence the State Secretary/ Staffs/officials of the KSBSG in their favour by personal canvassing will be disqualify the tender.
22. The State Secretary of KSBSG is at liberty to accept or reject the tenders without assigning any reason thereof.
23. **The bidders are directed to consult the office of the KSBSG more clarification and Sample copies of Log Books** before submitting the Tender.



Thiruvananthapuram

State Secretary

20-08-2025

