

The Bharat Scouts and Guides, National Headquarters**Lakshmi Mazumdar Bhawan, 16, M.G. Marg, I.P. Estate, New Delhi- 110002****SUB: GUIDELINES FOR THE NATIONAL LEVEL AWARD/PRESIDENT SCOUT/ GUIDE/ ROVER/ RANGER CERTIFICATE EXAMINATION (RASHTRAPATI SCOUT /GUIDE/ ROVER/ RANGER PARMANPATRAPARIKSHA)****Preamble-**

The President of the Indian Union has been graciously pleased to issue a special certificate to eligible Scout/ Guide/ Rover/ Ranger who qualifies for the President Scout/ Guide/ Rover/ Ranger Certificate Examination after serving as a Rajya Puraskar Scout/Guide/ Rover/Ranger for at least twelve months (one year).

The Chief National Commissioner shall issue suitable directives from time to time with respect to badge, tests, syllabi, etc., and ensure the standard of skills involved.

A Rajya Puraskar Scout/Guide/Rover/Ranger served for a year, who fulfills the required prerequisites and has undergone qualifying State Level Testing Camp for President Certificate, will be tested at National Level for President Scout/Guide/Rover/Ranger Certificate on behalf of the Bharat Scouts and Guides, National Headquarters by 3rd party testing agency as per direction of the Ministry of Youth Affairs & Sports, Govt. of India under the supervision of the National Board for Testing Scouting/Guiding Skills constituted by the Chief National Commissioner.

National Board of Testing Scouting/Guiding Skills shall consist of a Chairman and at least two members who have been President/Rashtrapati Scout/Guide/Rover/Ranger or held warrant of appointment earlier and people of repute and standing who accept the offer of the Bharat Scouts and Guides as such.

The National Board for Testing Scouting/Guiding Skills is responsible for controlling, supervising, and advising third-party testing agency from time to time with respect to the conduct of examination as well as monitoring the State Level Testing Camp for President Certificate.

The Chief National Commissioner shall be the final authority to recommend and grant President Scout/Guide/Rover/Ranger Certificate.

The schedule of the National Level President Scout/Guide/Rover/Ranger Certificate Examination shall be communicated to the Ministry of Youth Affairs & Sports, Govt. of India. Ministry of Youth Affairs may depute supervisors/observers at various examination centers.

1. METHODOLOGY: -

A circular along with the guidelines to conduct the President Scout/ Guide/ Rover/Ranger Certificate Examination shall be issued by the National Headquarters to all the State Associations of the Bharat Scouts and Guides.

The National Level Award/President Scout/Guide/Rover/Ranger Certificate Examination will be conducted in two parts i.e., State Level Testing Camp for President Certificate and National Level Examination for President Scout/Guide/Rover/Ranger Certificate.

State-Level Testing Camp for President Certificate will be conducted by the State Associations and recommend the candidate for the National Level Examination for President Scout/Guide/Rover/Ranger Certificate.

Recommended candidates from the State Level Testing Camp for President Certificate and whose online application is found eligible will be invited for the National Level Examination for President Scout/Guide/Rover/Ranger Certificate to be conducted by the authorized 3rd Party Testing agency under the supervision of National Board for Testing Scouting/Guiding Skills.

The National Examination will be conducted online with multiple-type questions for a duration of about 60 to 90 minutes or as the case may be. The syllabus for the online examination will be based on the syllabus prescribed in A.P.R.O. II/III and on Current Affairs/General Knowledge.

The respective Dy. Directors (Boy / Girl Programme) is responsible for issuing the circulars, monitoring State Level Testing Camps, online registration for the National Level President Scout/Guide/Rover/Ranger Certificate Examination, supervision of testing centers, etc. with assistance from the respective Assistant Directors/ROC's and report to the respective Jt. Directors.

2. Procedure:

- (i) Candidates shall submit Applications to the respective State Association through District Association.
- (ii) State Association shall scrutinize applications, and invite the eligible candidate for the State Level Testing Camp for President Certificate.
- (iii) State Level Testing Camp for President Certificate will be organized at the well-equipped training center under the supervision of the respective State Organising Commissioner. The panel of examiners will consist of 50% from the host state and 50% from other State Associations to be deputed by the Regional Headquarters. Regional Headquarters may depute an observer to visit the testing camp to ensure standard & transparency of testing. Travelling expenses of invited staff and observers deputed by the Regional Headquarters will have to be borne by the host State Association.
- (iv) State Organising Commissioner concerned should ensure that while checking the log books during the State Level Testing Camp for President Scout/ Guide/ Rover/ Ranger Certificate, the alternative subject undertaken by the candidate during an emergency situation like the Covid -19 pandemic (refer NHQ Circular No. 83/2020 dated 02.07.2020) should also be considered as per the details provided in the information sheet.
- (v) The respective state association shall declare the Result of the State Level Testing Camp for President Certificate within five days after the completion of each testing camp.
- (vi) List of Qualified candidates along with one copy of the Application/Registration Form (1st copy) and details of the Candidate as per the information format in an excel sheet to be forwarded to Regional Headquarters by the State Association by email within a week after completion of State-Level Testing Camp for President Certificate.

- (vii) Regional Headquarters will scrutinize the list along with the form and revert with RHQ enrolment number to the State Association with a copy to Dy. Director (Boy Programme/Girl Programme)
- (viii) State Association will direct the eligible candidate to fill the online application on the 03rd Party testing agency portal through the BSG website i.e., www.bsgindia.org, and remit the registration fee as announced.
- (ix) Registered and eligible candidates will be issued admit cards by the 3rd Party Testing Agency to the candidates with details of the Examination Centre, date, and time of Examination.
- (x) The 03rd party testing agency is responsible for online testing and preparation of results.

RESULT AND CEREMONY OF NATIONAL LEVEL EXAMINATION

- (i) Result declared by the 3rd Party Testing Agency shall be submitted to the Ministry of Youth Affairs & Sports through the Hon'ble Chief National Commissioner.
- (ii) Ministry of Youth Affairs & Sports, is the Nodal Ministry for Scouting/Guiding in India, will recommend the result to the President's Secretariat
- (iii) On the approval of the President's Secretariat, National Headquarters will declare the result.
- (iv) Maximum of 2000 Scout/Guide/Rover/Ranger shall be declared for National Level Award/President Scout/Guide/Rover/Ranger Certificate. Out of these two thousand successful candidates, a total **of 120 top achievers** (as suggested by the President Secretariat & Ministry of Youth Affairs) shall be selected annually for the President Scout/Guide/Rover/Ranger Certificate. Minimum qualifying marks will be 80% which may be further revised by the National Board of Testing Scouting/Guiding Skills as may be deemed fit.
- (v) On approval, the 04 (Four) exemplary (on the basis of smartness and good order) Top Achievers (S/G/R/R) will be selected for President Award in a special ceremony.
- (vi) Other Certificates duly signed by the President BSG or Chief National Commissioner will be presented by the State to the parents of the Scouts/Guides, Rovers/Rangers who will further present to the Scouts/Guides, Rovers/Rangers in a ceremonial function as decided by the State Association.

3. ELIGIBILITY:

Scouts/Guides

A Rajya Puraskar Scout/ Guide on completion of at least **13 years 06 months of age** and have completed 12 months service as a Rajya Puraskar Scout /Guide and qualified the State level testing camp for President Certificate is eligible for National Level President Scout/ Guide Certificate Examination. He/She is eligible to attend the State Level Testing Camp for President Certificate up to the age of 18 years only.

Rovers/Rangers

A Rajya Puraskar Rover/Ranger on completion of **17 years 06 months** and served one year as a Rajya Puraskar Rover/Ranger and has qualified the State Level Testing Camp for President Certificate is eligible for the National Level President Rover /Ranger Certificate Examination.

A Rover/Ranger who has completed 25 years of age will not be eligible for State/National Level examination for President Rover/ Ranger Certificate. The State Chief Commissioner can extend the age limit for 3 years provided the exemption is applied by the candidate and approved by the State Chief Commissioner before attaining 25 years of age (Ref: APRO Part-II, Chapter-III, Rule 1 (a) and APRO-III, Chapter-III, Rule 1).

4. REGISTRATION: -

The Warranted Advanced Trained Scout Master/Guide Captain (as the case may be) shall

recommend the Rajya Puraskar Scout/Guide and the warranted Basic Trained Rover Scout Leader/Ranger Leader (as the case may be) shall recommend Rajya Puraskar Rover/Ranger who has completed the requirement of the President Certificate in the prescribed registration form to the State through District Association.

The Registration form is to be filled in triplicate copies by the candidate. District Headquarters will retain one copy and two copies to be submitted to the State Headquarters. Submission of the application form would be an ongoing process but the application received at the State Headquarters on or before **31st January 2023** will be considered for that particular year.

The respective SOC will scrutinize the form and prepare the list of eligible candidates **and send the eligible list to the respective Regional Headquarters. RHQ will confirm the eligibility of the candidates and revert to SHQ.** The list of eligible candidates is to be sent to the respective District Association. Only eligible candidates will be invited to the State Level Testing Camp for Rashtrapati Certificate organized by the concerned State Association at their well-established Training Centers. The Assistant Directors/ROCs will coordinate with the SOC and monitor the Testing camps.

5. STATE-LEVEL TESTING CAMP FOR PRESIDENT SCOUT/GUIDE/ROVER/RANGERCERTIFICATE:

Schedule of State-Level Testing Camp for President Scout/Guide/Rover/Ranger Certificate from each State should reach respective Regional Headquarters by 15th February 2023. The State Association is responsible to organize the Testing Camp as per the timeline and declare the result. The Result duly signed by the respective SOC/LOC and Panel of Examiners is to be submitted to the Regional Headquarters (Hard Copy of the Application and List of qualified candidates by Post) along with the list of qualified candidates in soft copies (Excel Sheet) as per specimen format issued by the National Headquarters. After scrutiny, RHQ will issue a list of eligible candidates along with enrolment numbers to the respective SHQ. The respective SOC shall be fully responsible for the eligibility and quality of the candidate.

The qualified candidate is responsible to ensure his/her registration online for the National level online Examination.

The State Association shall conduct State Level Testing Camp for President Certificate as per the schedule and timeline submitted to RHQ. In no case, the timeline will be extended. The ideal size of the number of participants for Testing Camps will be 150 but should not exceed 200 in each camp.

6. JUDGING

Judging at State Level Testing Camp for President Certificate – Panel of the examiner to be formed by respective SOC's and shall consist of 50% from the host state and 50% from other states.

The Panel of Examiners shall consist of Leader Trainers, Assistant Leader Trainers, and Senior HWB Holders of the concerned section. The State Organizing Commissioner of the respective States will be the Leader of the Testing Camp. He/She can nominate the Assistant State Organizing Commissioner of the concerned wing to be the LOC if SOC is not available. State Training Commissioner of the concerned wing, if he/she is ALT/LT can also be nominated to be the LOC of the Testing Camp if SOC is not available provided authorization is issued by the competent authority of the State Association. The SOC/STC/ASOC is entirely responsible to coordinate all the arrangements of the camp and is accountable for conducting/organizing the testing camp and finalizing the result.

7. DUTIES OF THE STATE ORGANISING COMMISSIONER/LEADER OF THE STATE LEVEL TESTING CAMP:-

- To invite sufficient staff within and outside the State in consultation with the Regional Headquarters as per the expected number of participants in the ratio of 1:20.
- Organizing and conducting the Testing Camp smoothly.
- Arranging all the material for the testing camp.
- To ensure Testing Camp will be on Scout/Guide Skill, Proficiency Badges, Checking of Log Books, etc. as per requirements prescribed in A.P.R.O. Part-II/III from Pravesh to President Badge.
- To maintain standard and Transparency in the Testing.
- The Leader should ensure that he /she works as an examiner in at least one base.
- To ensure that the score sheet and result sheet as per proforma supplied by the National Headquarters is prepared. The entire Base score sheets will be signed by the base in charge and the leader of the testing camp.
- The final result sheet should be prepared in the presence of all the examiners and their signatures are obtained and well documented at the State Headquarters.
- For the purpose of Testing, generally, the base method shall be followed. The Chief Examiner will depute examiners in consultation with the Leader in each base.
- The Leader of the camp will announce the Daily Routine.
- The consolidated/Final result sheet will be prepared by the Leader with the signature of all the examiners, Chief Examiner, Tabulator, and LOC on the last day of the testing camp without any overwriting.

CHIEF EXAMINER: -

There will be a Chief Examiner selected among the senior and experienced examiners from the Panel of Examiners from the invited States only. Chief Examiner will assist the Leader in conducting impartial testing as per guidelines.

8. WHAT TO BRING BY THE CANDIDATE: -

A. AT STATE LEVEL TESTING CAMP FOR PRESIDENT CERTIFICATE:

- Age Proof- Certificate issued by the Head of Institution where the applicant is studying, in case the candidate has appeared for Board examination, photocopy of the Board certificate duly attested should be submitted in the State Level Testing Camp during registration for verification.
- Proficiency Badge Certificates from authorized Examiners appointed by Local Association/District Association.
- It is obligatory for all the registered candidates to bring with them Individual Progress Card, and Log books. There is no bar for preparing Log Books in the regional Language.
- Relevant Certificates, Reports, and Materials related to testing of Proficiency Badges/ Skills.
- All the candidates should be in correct and complete uniform as per APRO Part-II / III at the time of registration in the camp.

Testing Camp will be for full 05 days and residential in nature. Candidates will not be allowed to leave during the camp for any reason. If the number of candidates in the State Level Testing Camp for President Scout/Guide/Rover/Ranger certificate is below 30 in number and the State has an adequate number of the panel of examiners, the Testing Camp can be organized for the duration of 03 full days. Subsequently, if the number of candidates is less and the State would like to depute the prospective candidates for the State Level Testing Camp to another State Association, the SOC concerned of the host State Association will be the Leader of the Testing Camp and decision of the LOC during State Level Testing Camp will be taken as authentic and final in all respects. All Testing documents of the candidates will be retained in the custody of the LOC of the host State Association.

B. AT THE NATIONAL LEVEL EXAMINATION:

- 1. Admit card issued by a third-party testing agency.**
- 2. Proof of identity- Aadhar card/Scout-Guide identity card issued by the state/school id/passport or ID issued by central/state govt.**

STATE-LEVEL TESTING CAMP FOR PRESIDENT CERTIFICATE RESULT: -

The minimum – qualifying standard for recommendation to National Level Examination for President Scout/Guide/Rover/Ranger Certificate in State Level Testing will be **70%** in all subjects for Scout & Guide and Rover & Ranger.

- Maximum mark for each subject is out of 10.
- The State Headquarters will announce the results of the State Level Testing camps within two days after the completion of each testing camp and is responsible to get online applications duly filled by the successful candidates in the stipulated timeline as per the NHQ circular.
- Registration Fee for the State Level Testing Camp may be decided by the State Association if any.
- **The State Level Testing Camp shall be conducted only in a well-equipped Training Centre preferably under canvas and not in Schools or Permanent Buildings.**
- The Host States should ensure all the physical arrangements such as Testing Equipment, the place for various Test bases, proper seating arrangements, sanitation, electricity, and water facility.
- Lodging & Boarding including the safety & security of participants is the responsibility of the State Association.
- The Medium of the Test will be Hindi or English. However, the candidates who prefer to take the oral test in Regional Language will be allowed if so desired. The States shall help to provide translators for the same if required by the examiner.
- Unsuccessful candidates in the State Level Testing Camp need to fill fresh application for the next year if his/her age permits.

Examination Fee:

Examination Fees- A candidate appearing for National Level/President Scout/ Guide/ Rover/ Ranger Certificate Examination (Rashtrapati Scout/ Guide/ Rover/ Ranger Parmanpatra Pariksha) shall have to pay the prescribed examination fee at the time of registration as may be decided from time to time by the National Headquarters.

Timeline for the process:

Sr.	Particular	Date
01	Registration forms received at SHQ	By 31 st January 2023
02	State Level Testing Camps for President Certificate schedule to be submitted at RHQ by SHQ along with the list of eligible candidates as per the attached Proforma (i)	By 15 th February 2023
03	RHQ to check and revert to SHQ about the in-	By 28 th February 2023

	eligibility of any candidate	
04	State to complete the State-level Testing Camps for the President Certificate	By 30 th April 2023
05	SHQ to send the Qualified List of candidates to RHQ as per the attached Proforma (ii)	Within 07 days of each testing camp or 15 th May 2023 whichever is early
06	RHQ issue the list of the qualified candidate along with the enrolment number	30 th May 2023
07	Online registration for National Examination by the candidate is to be conducted by the 3 rd Party Testing Agency	30 th June 2023
08	Issue of admit card by third party agency by email to the candidate	10 th July 2023
09	Conducting of online test for National Level Examination for President S/G/R/R Certificate	30 th July 2023
10	Objection if any regarding examination to be raised by the candidate with the third party	Seven days after the notification for the same
11	Declaration of Result - National Level Examination for President S/G/R/R Certificate & Award	As and when approved by the Ministry & President's Secretariat.